

FINAL PAYMENT CLEARANCE SHEET

THIS DATE

LAST WORKING DAY

NAME OF EMPLOYEE (Last) (First) (Middle)

OFFICE ASSIGNED TO

REASON FOR CLEARANCE

RESIGNATION FOR CONVENIENCE OF GOV'T

OVER 60 DAYS LEAVE

RESIGNATION FOR PERSONAL REASONS

OTHER (specify)

ITEMS TO BE CERTIFIED

1. HOSPITALIZATION AND INSURANCE
2. EXIT INTERVIEW
3. DRIVERS LICENSE, GAS, OIL, ETC.
4. TRAVEL MATERIALS
5. NON-EXPENDABLE PROPERTY

6. RESERVE STATUS
7. DEBRIEFING
8. CLEAR ACCOUNT
9. MONETARY FUNDS
10. TRANSPORTATION ACCOUNTS

11. SPECIAL CLEARANCES
12. SELECTIVE SERVICE MATTERS
13. INTERNAL MATTERS INCLUDING T/S CONTROL
14. RECORDS CLEARANCE

CERTIFICATION OF OFFICIALS (Please include comments pertaining to exceptions in an attached memorandum)

I CERTIFY THAT THE ITEMS FOR WHICH I AM RESPONSIBLE HAVE BEEN CHECKED WITH OFFICIAL RECORDS, AND, EXCEPT AS INDICATED, THE EMPLOYEE NAMED IS CLEAR OF OBLIGATION WITH CIA.

EMPLOYEE SERVICES DIVISION (Certify items 1 & 2)	CLEARED BY
ROOM NO. BUILDING	
MILITARY PERSONNEL DIVISION (Certify item 5)	CLEARED BY
ROOM NO. BUILDING	
TRANSPORTATION BRANCH (Certify item 3)	CLEARED BY
ROOM NO. BUILDING	
MAIN LIBRARY (LOCB) (Certify item 4)	CLEARED BY
ROOM NO. BUILDING	
OTR LIBRARY (Certify item 4)	CLEARED BY
ROOM NO. BUILDING	
MAP LIBRARY (ORR) (Certify item 4)	CLEARED BY
ROOM NO. BUILDING	
OFFICE OF LOGISTICS (Certify item 5)	CLEARED BY
ROOM NO. BUILDING	
CIA CREDIT UNION (Certify item 8)	CLEARED BY
ROOM NO. BUILDING	
CENTRAL PROCESSING BRANCH (Certify item 10)	CLEARED BY
ROOM NO. BUILDING	
DCI (Certify item 11)	CLEARED BY
ROOM NO. BUILDING	
OFFICE OF DIRECTOR OF PERSONNEL (Certify item 12)	CLEARED BY
ROOM NO. BUILDING	
EMPLOYEE OFFICE OF ASGMT (Certify item 13)	CLEARED BY
ROOM NO. BUILDING	
FI/RECORDS INTEGRATION DIV (Certify item 14)	CLEARED BY
ROOM NO. BUILDING	
COMMO SECURITY (Certify item 7)	CLEARED BY
ROOM NO. BUILDING	
OFFICE OF SECURITY (Certify item 7)	CLEARED BY
ROOM NO. BUILDING	
FINANCE DIVISION (Certify item 9)	CLEARED BY
ROOM NO. BUILDING	
FISCAL DIVISION (Certify item 9)	CLEARED BY
ROOM NO. BUILDING	
ROOM NO. BUILDING	CLEARED BY

CERTIFICATION BY EMPLOYEE

I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, I AM NOT INDEBTED TO THE UNITED STATES GOVERNMENT WHATSOEVER AS A RESULT OF MY CONNECTION WITH THIS ORGANIZATION.

DATE

SIGNATURE OF SEPARATING EMPLOYEE

FORWARDING ADDRESS

NUMBER, STREET, CITY, ZONE, STATE

Approved For Release 1999/09/08 : CIA-RDP80-01826R000700160003-9